

Prices include VAT. Orders are processed to the U.K. PAL format (except where the USA NTSC format is requested).

1 VIDEO AND CAMCORDER TAPE TO DVD

The Video DVDs we create are for playback on DVD-R compatible players. Your Video DVDs will contain regular chapter points throughout.

Minimum Charge £20.00

First hour of order **£20.00** - Additional hours **£8.00 per hour**

Additional copies £6.00 per disc.

Foreign Conversions: For transfers between the (USA) and the (UK) formats, add **£15.00** to your order.

Note: When more than one tape is transferred to a single disc, a charge of £4.00 is made for each join. For projects needed in order, the cassettes, not cassette cases, must be clearly numbered (NOT DATED).

2 VIDEO AND CAMCORDER TAPE TO USB

The format we supply is MP4 delivered on a USB drive. MP4 files can be viewed on a Smart TV, Computer or Laptop, edited and placed in cloud storage for safe keeping and easy sharing.

Minimum Charge £25.00

First hour of order **£25.00** - Additional hours **£20.00 per hour**

Additional copies £15.00 per USB drive.

3 EDITING

Minimum Charge £30.00

Price is **£30.00** per half hour or part thereof. The price is calculated by the time an editor works on your production. Instructions on compiling an edit list for our editor to work from can be found on the back of this leaflet.

4 MEMORY CARD, CD/DVD-ROM & USB* TO DVD OR USB

Still images and movies from all types of multimedia cards, CD/DVD ROM discs and USB can be transferred to DVD or USB.

Minimum Charge £25.00

Still Images.....**10p per image**

Digital Movies.....First hour of order **£25.00** - Additional hours **£20.00 per hour**

Additional DVD copies £6.00 per disc. Additional USB copies £15.00 per USB.

* Movie files and still images on a USB drive to DVD

5 CINE FILM TO USB AND DVD

Transfer from: Standard 8mm, Super 8mm, 9.5mm & 16mm with* or without sound.

Note: Cine Film has sprocket holes.  If your reels contain *brown* tape  without holes, this is Reel-to-Reel Audiotape; see Box 9 for our Audio Transfer Services.

The MP4 files we produce can be viewed on a Smart TV, Computer or Laptop, edited and placed in cloud storage for safe keeping and easy sharing. DVD discs will have menu pages and chapter buttons created specific to your production.

Standard Definition: Each film is assessed, repaired if needed and transferred to DVD. The DVD will contain a basic menu page with chapter buttons that link to the start of each reel.

High Definition: Each film is assessed, cleaned, repaired if needed and scanned on a High-Definition frame by frame scanner. **Your films will be delivered as MP4 files on a USB drive unless a Video DVD is requested.**

Premium Service: In addition to the film being scanned on a High-Definition frame by frame scanner, an editor will analyse the captured image, edit out any blank and poor sections and adjust the colour, brightness and contrast. Filters are then applied to reduce the scratches and speckles. **Your films will be delivered as MP4 files on a USB drive unless a Video DVD is requested.**

Reel Length		Minimum Charge	£24.00	£40.00	£42.00
			Standard Definition	High Definition	Premium Service
		DVD ONLY	USB or DVD	USB or DVD	
		(Price Per Reel)	(Price Per Reel)	(Price Per Reel)	
50ft	3"	£ 8.00	£10.00	£14.00	
100ft		£15.00	£18.00	£26.00	
150ft		£22.00	£26.00	£38.00	
200ft	5"	£27.00	£32.00	£48.00	
250ft		£32.00	£39.00	£59.00	
300ft	6"	£37.00	£44.00	£68.00	
350ft		£42.00	£50.00	£78.00	
400ft	7"	£46.00	£56.00	£88.00	
500ft		£56.00	£68.00	£108.00	
600ft	8"	£66.00	£80.00	£128.00	
800ft		£85.00	£104.00	£168.00	
1000ft	11"	£105.00	£129.00	£205.00	
1200ft		£123.00	£153.00	£313.00	
1600ft	14"	£163.00	£201.00	£329.00	

Add background Music.....**£10.00**
Add personal titles (up to 15 words).....**£5.00 per title**

When ordering a USB and a DVD, calculate the price from the HD or Premium column and add **£15.00** for the DVD.

*An additional 50% charge will be added to any films that have a sound stripe, see back page.

CINE FILM TO USB AND DVD CONTINUED

Separate Discs: If you require your cine reels to be transferred to separate DVD discs, there is an additional charge of **£4.00 per disc used.**

POLAROID POLAVISION CASSETTES TO USB AND DVD.

These cassettes run for approximately 3 minutes.
Note: Polaroid Cassettes must be broken open in order to transfer the film.

Minimum Charge £40.00

Polavision Cassettes.....**£20.00 each**

Additional DVD copies £6.00 per disc. Additional USB copies £15.00 per USB.



6 SLIDES, PHOTOS & NEGATIVES TO DVD AND USB

Your media will be cleaned (loose dust & debris) and scanned at high resolution. Filters are then added to remove minor defects and balance the colour, contrast and brightness.

IMPORTANT! If slides are to be transferred in numbered order each slide MUST be individually numbered. It is not enough that they are in numbered trays or carousels.

Minimum Charge £25.00

Slides, Photos, Negatives and Kodak Disc film.....**£0.85p per image**
Background Music.....**£10.00**
Personal Titles (up to 15 words).....**£5.00 per title**

Additional DVD copies £6.00 per disc. Additional USB copies £15.00 per USB.

If you require the images on a USB stick add **£10.00** to your order.

7 SLIDES & NEGATIVES TO PHOTOS

Images are scanned at high resolution. Filters are then added to balance the colour, contrast and brightness. Your images will be printed on photographic paper. Sizes are approximate.

Minimum Charge £20.00

Slides & Negatives to 6x4" or 7x5" Photos.....**£1.50 each**
Slides & Negatives to 8x6" or 10x8" Photos.....**£3.00 each**

Additional copies of Photos 6x4" or 7x5" **80p each** - 8x6" or 10x8" **£2.00 each**

8 VIDEO AND AUDIO CASSETTE REPAIR

Video and audio cassette repairs can take various forms from a snapped tape to a broken casing. Even mouldy tapes can often be transferred successfully so it is worth submitting them.

Tape repair.....**£15.00 each**

Note: We do not recommend playing a spliced tape as it can cause damage to your machine. It is advisable to have your tape transferred to disc or USB after we have repaired it. See the relevant section in boxes 1, 2 or 9 for the transfer costs.

**9 REEL TO REEL TAPE - CASSETTE TAPE - RECORDS
MINI DISC - DICTAPHONE AND DAT TO USB AND AUDIO CD**

Reel to Reel Audiotape, Records (Vinyl), Cassette, Mini Disc, Dictaphone and DAT can be transferred to Audio CD or MP3. The media you supply is recorded to computer where filters are applied to reduce distortion like hiss, hum, clicks, etc. Each cassette or reel will be recorded to a separate disc or will be a separate MP3 file on a USB or CD-ROM. If your media is being transferred to Audio CD, track markers will be placed in suitable places.

Minimum Charge £25.00

FROM: Reel to Reel Audiotape, 33 $\frac{1}{3}$ rpm Record, Cassette, Mini Disc, Dictaphone and DAT.
 First hour.....**£25.00**
 Each additional hour**£15.00**
FROM: 45rpm and 78rpm Records (Vinyl)
 Each Record.....**£5.00**
 If you require the MP3 files on a USB stick add **£10.00** to your order.
Additional CD copies £6.00 per disc - Additional USB copies £15.00 per USB

10 DVD TO USB

Video DVDs are converted to the MP4 file format. These files are then delivered to you on a USB drive. All of the media you submit will be transferred to one USB drive and each DVD will be a separate file on the drive
 The MP4 files we produce can be viewed on a Smart TV, Computer or Laptop, edited and placed in cloud storage for safe keeping and easy sharing. **Note:** All Video DVDs are created from a compressed MPEG2 file format. We will be able to provide a better quality MP4 file from the original Cine Film or Videotapes that your Video DVD was created from. For the pricing of Videotape and Cine Film to USB see boxes 2 and 5 on the previous pages.

Minimum Charge £25.00

1st DVD to USB.....**£25.00**
 Additional DVDs to USB.....**£15.00 each**
 Additional USB copies.....**£15.00 each**

11 DVD AND CD DUPLICATION

DVD and CD duplication in large or small quantities. Prices are for single side, single layer 12cm discs. **Note:** The first copy of each disc submitted is £15.00, the additional copies are £6.00 each.
 With quantities of 21 or over a choice of simple black text or full colour printing can be applied on the disc and a selection of cases and covers are available.

Minimum Charge £15.00

1st Copy.....**£15.00**
 2nd - 20th Copies.....**£6.00 each**
 21+ Copies.....Contact your local Agent for prices.

IMPORTANT INFORMATION – PLEASE READ

Collection Days CHECK with your local agent which day of the week we collect, you will need to take your order in at least 1 day beforehand. Most orders are returned 7 days later. A collection/delivery charge may apply. **An Order Form** will be completed by your agent, make sure that you are given the pink copy, (your receipt). Check all written details are accurate and printed clearly in block capitals. Any separate sheets of paper must be attached to the (white) copy of the order form. If we have any queries relating to your work, we (or your local agent) will telephone you so make sure your daytime number is on the order sheet. **Packaging** To avoid missing items always pack securely in a sturdy bag or box.

We recommend the contents of a USB drive supplied by AFX should be copied to cloud storage or a hard drive or both to ensure there is more than just one copy of your files. We recommend having all discs supplied by AFX copied every 10 years to ensure their longevity. If you are unable to copy the disc please contact us on 01242 588561.

Frequently asked questions and further information about our services and how to prepare your order can be found on our website www.afx-av.co.uk

When submitting several items that are to be transferred in numbered order it is advisable to put a line under numbers 6 and 9 to clearly show which is which.

Most televisions can play MP4 video files directly from a USB drive. However, before you place an order to be transferred to a USB drive we recommend that you check your television manual to ensure it is compatible.

Cine Film Transfers (Box 5)
 8mm cine film: each 50ft (3") reel runs for 3 $\frac{1}{2}$ - 4 minutes, a full 200ft (5") reel runs for 14 - 16 minutes and a full 400 ft (7") reel runs for 28 - 32 minutes. 16mm & 9.5mm each 50ft (3") reel runs for 2 minutes, a full 200ft (5") reel runs for 8 minutes and a full 400 ft (7") reel runs for 16 minutes. Polaroid Polavision cassettes play for two minutes, the image tends to be of low quality. Cine film with sound can be recognized by either: brown magnetic stripes down one or both sides of the film or by an optical waveform along one edge of the film.



Magnetic Sound Stripe



Optical Sound Stripe, usually found on 16mm

Slides, Photos & Negatives Transferred to DVD (Box 6)
 Each image is shown on the screen for approximately 10 seconds and dissolves from one picture to the next. If Slides are to be transferred in a particular numbered order, each slide must be clearly numbered on the correct viewing side, it is not enough that slides are in numbered trays or carousels. Photographs must be loose (no photograph albums please) and should be numbered on the reverse side with a pencil, not a pen or felt tip as the ink may damage the photo underneath. On the Slideshow DVD portrait shots will be displayed with black edges. We supply an additional disc containing your scanned images in JPEG format; this disc is designed as a backup but can also be used for printing and sharing your photos with family and friends. Slides and Negatives are scanned at 4000 dpi, photos are scanned at between 600 and 1200 dpi (size dependent).

Editing (Box 3)
 To have your camcorder tape, videotape or disc edited we need to be supplied with an edit list. To build an edit list, insert your tape into your machine, rewind it to the beginning and reset the time counter to 00.00.00. Take an A4 piece of paper draw a line down the centre and write the headings 'Start' on the left-hand side of the line and 'Stop' on the right. Play your tape/disc to the point that you want the recording to start and make a note of the counter reading along with a brief description on the left-hand side of the A4 sheet of paper. Then, play your tape/disc to the point that you want the recording to stop and make a note of the counter reading along with a brief description on the right-hand side of the A4 sheet of paper. E.G. Start 00:01:17. Begin just before young boy wearing red jumper enters the screen from the left. – Stop 00:11:47. End after little girl in blue dress jumps off steps. Remember to inform us which type of media the final file should be output too, USB or DVD.

All original material is returned with your completed order. For more information contact your local agent or telephone our technical help line on (01242 588561).

All information is correct at time of going to press. We reserve the right to change information and prices without prior notice.

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Your Local Agent

We transfer to...

USB - DVD - AUDIO CD

bringing your memories to life...



**VHS
 SLIDES
 PHOTOS
 CINE FILM
 CAMCORDER TAPES
 TAPE REPAIRS / EDITING
 FOREIGN TAPES CONVERTED
 PHOTOS FROM SLIDES & NEGATIVES
 REEL TO REEL TAPE, DICTAPHONE, VINYL,
 CASSETTE, MINI DISC & DAT TO CD AND MP3**